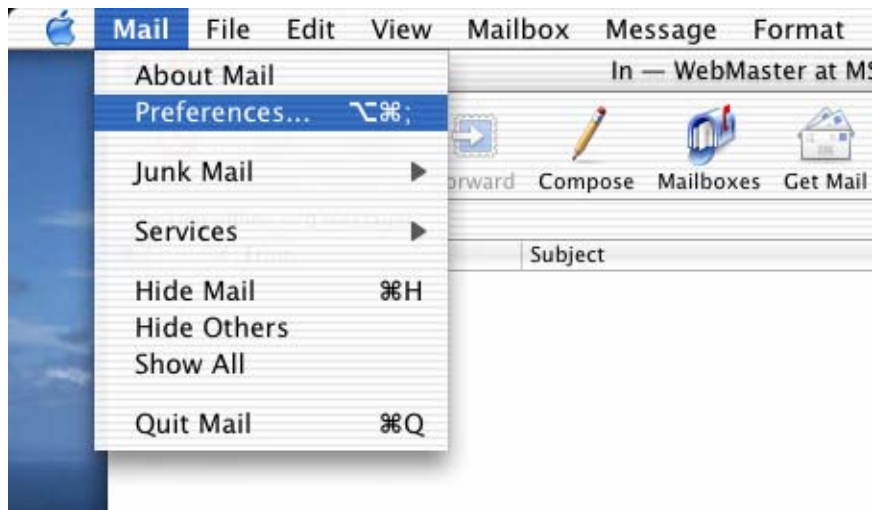
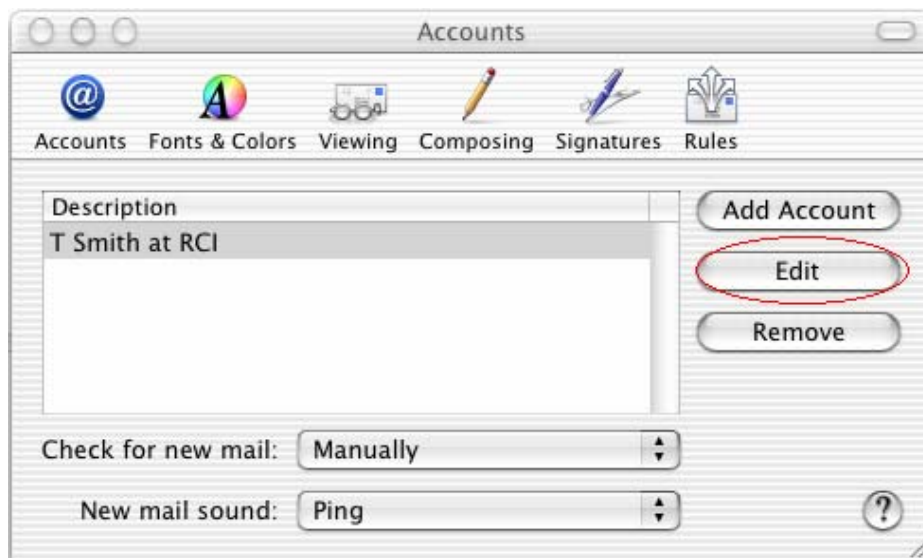


Mac Mail – changing outgoing mail server

1. Pull down the **Mail** menu and select **Preferences...**



2. That will open the **Preferences** window in the **Accounts** category. Select the account name listed under **Description** and click **Edit** to open the **Add/Edit** account window:



3. On the **Add/Edit** account screen. On the **SMTP Server Options** screen please make sure the following settings are selected:
 - a. The **Outgoing Mail Server** should be set to **hubbard.sfos.uaf.edu**.
 - b. Make sure the **Server Port** is set to **25**
 - c. Make sure the box next to **Use Secure Sockets Layer (SSL)** is *not* checked.
 - d. The **User Name** box should be blank with Authentication set to None.
4. Click **OK**. Close any remaining open windows. You are done.