



**Juneau  
Fisheries Division**

**School of Fisheries & Ocean Sciences**

- Introduction
- General
- Administrative
- Academic
- Research



# Introduction

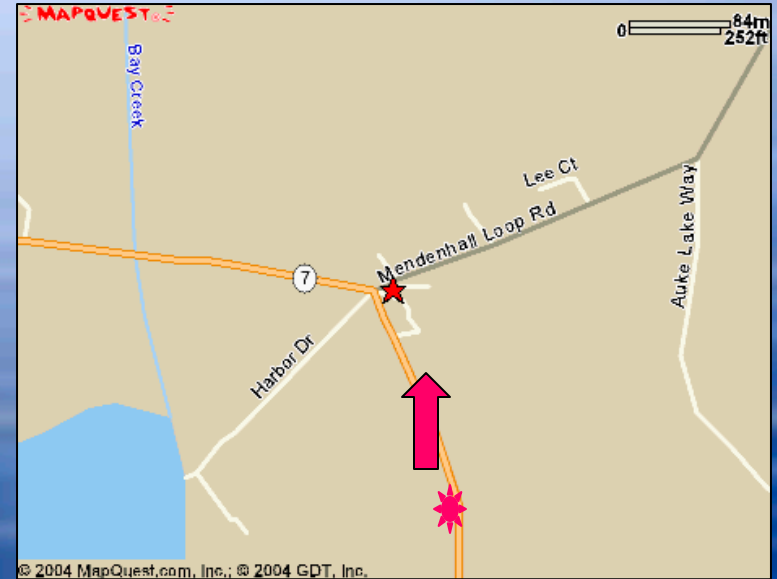
## Clarence Anderson Building



- Shared with UAS Natural Sciences
- Has admin & student services, Director, faculty and student offices, classrooms and labs.

# Frank See Jr. Building

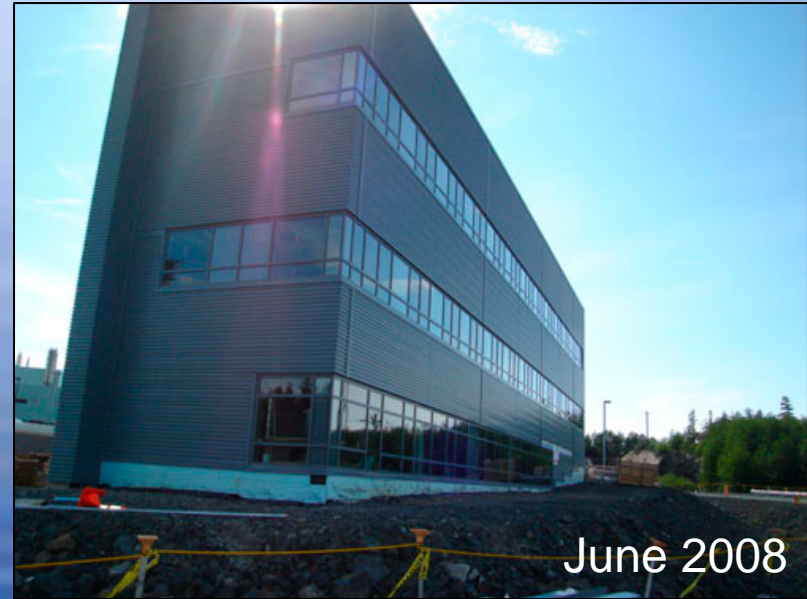
- Leased space just off campus.
- Has faculty offices, student area and computer lab on lower floor
- Park in designated UA area



# Lena Point



University of Alaska Fairbanks  
School of Fisheries and Ocean Sciences  
**LENA POINT FISHERIES FACILITY**



U US NOAA Fisheries TSMRI



# General University of Alaska Rules

- ✚ Drug & Gun Free Workplace
- ✚ Sexual Harassment statement
- ✚ Sexual relations between students, faculty, and supervisors
- ✚ Student Code of Conduct prohibits plagiarism
- ✚ Use of UA resources for personal gain

# Administrative



## • Debi Rathbone, Manager

- Administrative supervisor
  - Juneau admin office services
- Facilities
  - Security
  - Maintenance
  - Computer/Poster printer usage
  - ANY question
- Lab Safety
- Haz Mat Disposal
- Budgetary
- Property
- Vessel Use and Safety Training  
small boat safety manual

# Safety



- Emergency Action Plan

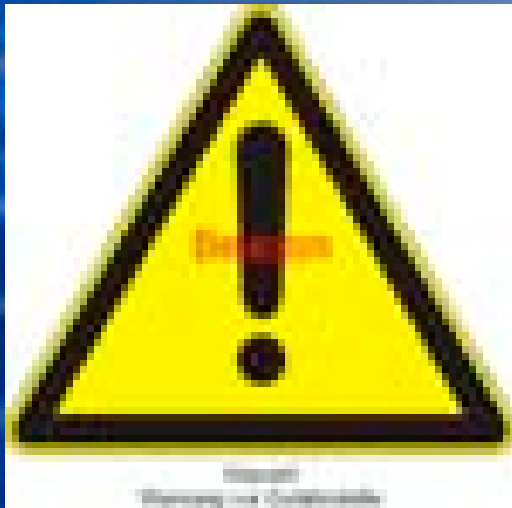
- 9-911 (See Bldg 911)

- MSD sheets

- Emergency box  
(front door)

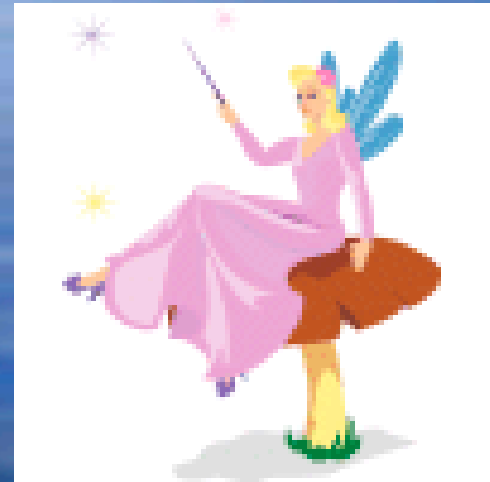
- Facility security  
Anderson & See

- doors pulled shut & locked



# Administration Help

- Gabrielle Hazelton
  - Human Resources/Payroll/Stipend
  - Training enrollment
  - Health insurance
  - Petty Cash
  - Email
  - Preliminary troubleshooting



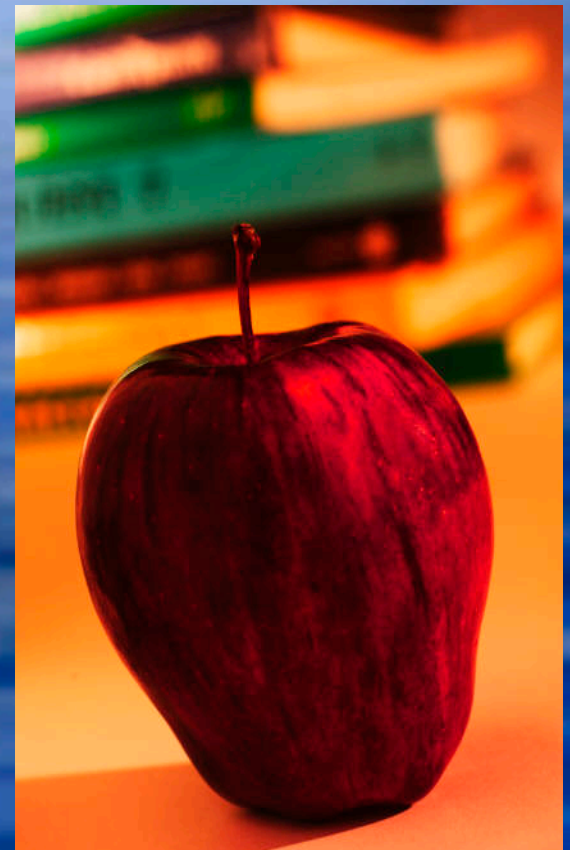
# Administration Help



- Louisa Hayes
  - General Information
    - Room Reservation
    - Copier
    - Keys
    - Mail/folder
  - All travel & purchases require prior pre-approval & supervisor signatures.
  - Travel
    - Forms
  - Purchasing

# Academic Program Info/Help

- Your Advisor Always stay in touch with your Advisor!
- UAF Catalog THE regulations & polices (Live, learn, love!)
- UAF Graduate School
  - Graduate School Manual (Live, learn, love!)
  - Website
  - Forms-faxed signatures are OK, except for Thesis Signature Page. All are submitted thru Director office in Juneau.
  - Annual Report is due May 15 each year.
- School of Fish. & Ocean Sci Student Guide
- Gabrielle Hazelton/Christina Neumann Student Services
  - Grad School rep
  - Information & Deadlines
  - Registration
  - Health Insurance
- Bill Smoker, Director





*American Fisheries Society*

ALASKA CHAPTER

Student Sub-Unit



# Computers

- Teaching/research lab in See Bldg.
- UAS Terminals in the Anderson computer lab - room 223
- Large format/poster printing is available
- Wireless networks – no encryption required, thus don't assume any security
  - Anderson – autodetect
  - See Bldg manual SSID entry “SeeBldg” (without the quotes, is case sensitive). If you are using an older computer, updating your wireless driver may be necessary before you are able to connect.
  - Fisheries administrative staff and your advisor will provide basic contact information to SFOS tech support, used with the mySFOS interface from [www.sfos.uaf.edu](http://www.sfos.uaf.edu) . You will also be added to the student announcement listserv, maintained by SFOS Academic Support staff.
- For Computer Tech Support not provided by UAS
  - UAF general support 800-478-8226 or [fxhelp@uaf.edu](mailto:fxhelp@uaf.edu)
  - SFOS specific [support@sfos.uaf.edu](mailto:support@sfos.uaf.edu) or check with your advisor

# Computer Security

- All computers connected to SFOS networks must be running a current version of an antivirus program before connecting to our network. A free version of AVG is available at their website [free.grisoft.com](http://free.grisoft.com)., we provide Symantec Antivirus Corporate Edition for our university owned computers.
- Also recommended is one or both of the following anti-spyware applications. Good practice would be to update definitions and run them once per week.
  - Spybot 1.4 and Adaware 1.06 – available via the web or from [www.sfos.uaf.edu/support/software/security](http://www.sfos.uaf.edu/support/software/security)
- We assume students will exercise due diligence and common sense with respect to uploads/downloads of a personal nature when using UA network. Bandwidth isn't unlimited.

# Creating a student webpage

**Kelly Mansfield** *M.S. Student*  
**Fisheries**


**Thesis Title**  
*Lake correlates of stocked rainbow trout productivity in interior Alaska*

**Career Goals**  
I would like to continue to learn about freshwater ecosystems and work as a fisheries biologist in Alaska.

**Affiliations**  
American Fisheries Society Member

**Education**  
B.A. 1996 University of Alaska Fairbanks (Journalism)  
B.S. 1996 University of Alaska Fairbanks (Biology)

student listing

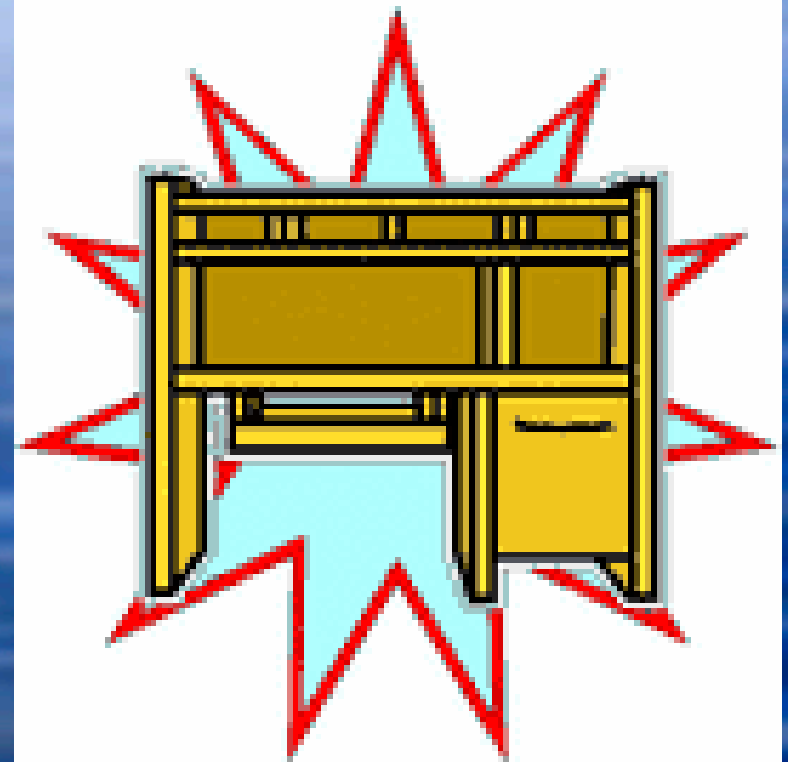


**Contact Information**  
Fisheries Academic Program  
108 O'Neill  
P.O. Box 755220  
University of Alaska Fairbanks  
Fairbanks, AK 99775-7220  
Phone: (907) 474-7839  
Fax: (907) 474-5863  
fskam1@uaf.edu

- <http://www.sfos.uaf.edu/tech/web/student.html>.
- October 31<sup>th</sup>- Drawing

# Desk Space

- Currently working on Lena Point Space
- Use it or lose it
- Study space open in AND 220 Library and See Foyer

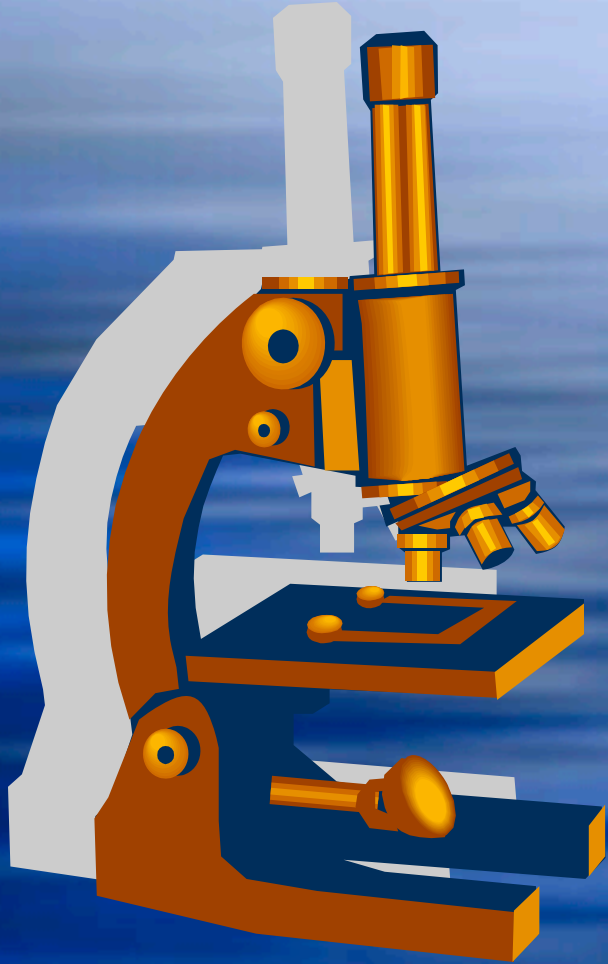


# Library Services

- Local library information and services
  - Egan Library
  - TSMRI Library
- Cambridge Scientific Abstracts and First Search etc online journals at UAF Elmer Rasmuson Library
  - UAF email userid & password
- ILL
  - UAF PolarExpress card for UAF Elmer Rasmuson Library
- NOAA library access and orientation – Put your name on Gabrielle's list



# Research



- ✿ Advisor/supervisor role
- ✿ IACUC
- ✿ Lab safety
- ✿ Diving
- ✿ Boats
- ✿ UAS truck

# Contacts & Information

- ❏ JCSFOS calendar <http://calendar.yahoo.com/jcsfos>
  - ❏ Room availability, personnel schedules
- ❏ SFOS [www.sfos.uaf.edu](http://www.sfos.uaf.edu)
  - ❏ Also has seminars, travel, courses, calendars for all location classrooms
- ❏ UAF Safety [www.uaf.edu/safety](http://www.uaf.edu/safety)
  - ❏ Required training
- ❏ UAF Blackboard <http://classes.uaf.edu>
  - ❏ Online safety & academic courses
- ❏ IACUC training [www.uaf.edu/iacuc/](http://www.uaf.edu/iacuc/)
- ❏ UAF Rasmuson Library [www.uaf.edu/library](http://www.uaf.edu/library)
- ❏ UAF Graduate School [www.uaf.edu/gradsch](http://www.uaf.edu/gradsch)
- ❏ UAF Health Insurance  
[https://www.uhcsr.com/Public/ClientBrochures/2008\\_335\\_2\\_Brochure\\_v1.pdf](https://www.uhcsr.com/Public/ClientBrochures/2008_335_2_Brochure_v1.pdf)
- ❏ UAF [www.uaf.edu](http://www.uaf.edu)
- ❏ UAOnline [www.uaonline.alaska.edu](http://www.uaonline.alaska.edu)
  - ❏ grades, paystubs, pay account
- ❏ Boating Safety Class [www.boatus.org/onlinecourse/](http://www.boatus.org/onlinecourse/)

# Any Questions? On Anything?

📌 Your Advisor

📌 Dr. Bill Smoker (director, academic programs head) 796-6441 [bill.smoker@uaf.edu](mailto:bill.smoker@uaf.edu)

📌 Normal Business Hours: 796-6441

📌 Debi Rathbone [d.rathbone@uaf.edu](mailto:d.rathbone@uaf.edu)

📌 Gabrielle Hazelton [g.hazelton@uaf.edu](mailto:g.hazelton@uaf.edu)

📌 Louisa Hayes [l.hayes@uaf.edu](mailto:l.hayes@uaf.edu)

📌 After hours, Debi at home: 789-0042,  
Bill at home: 789-3978